

# GCSE Results Day Advice

**You have been sent information and forms to your school e-mail address – please make sure you log in to this to access help and support.**

Please take a moment to digest your results and think about what you wish to do next. Before making any decisions about your future please make sure you read all the information included with your results and contact the 6<sup>th</sup> Form Team who are on hand to provide you with guidance and support.

On your result sheet, you can see your overall qualification grade (this will be shown in the column titled 'GrdI'). Under the column marked 'Mark Equiv', the overall number of marks you received for that qualification will also be displayed. This mark can then be used in conjunction with the Exam Board grade boundaries so that you can see how close your mark is to the next grade. To access this please go to [www.whitleybayhighschool.org](http://www.whitleybayhighschool.org) > School Information > Exam Results 2025 – GCSE

GCSE Grade	Approximate NCFE, Cambridge National and BTEC equivalent grade
9	Level 2 Distinction *
8	
7	
6	Level 2 Merit
5	
4	
3	Level 1 Distinction
2	
1	

Although qualifications that use different grading systems are not directly comparable, we have produced the above table to show you the approximate equivalency of the different qualifications to help you see how your results compare on a subject-by-subject basis.

**Cambridge National courses:** The Level of your qualification depends on which final grade you have received. Grades P1, M1 and D1 are Level 1 qualifications; Grades P2, M2, D2 & \*2 are Level 2 qualifications.

**Entry Level Functional Skills:** We appreciate the result sheets do not give specific details on the Entry Level Functional Skills qualifications that have been awarded Please see below for an explanation of what each element code stands for. The 'P' under 'GrdI' indicates that a student has received a 'pass' grade at that qualification.

Element code: CKKW3A; Qualification title: Functional Skills Qualification Mathematics at Entry Level 1

Element code: CKKW4A; Qualification title: Functional Skills Qualification Mathematics at Entry Level 2

Element code: CKKW5A; Qualification title: Functional Skills Qualification Mathematics at Entry Level 3

Element code: DBMK5A; Qualification title: Functional Skills Qualification English at Entry Level 1

Element code: DBMK6A; Qualification title: Functional Skills Qualification English at Entry Level 2

**Please turn over for information on certificates & post-result services**

## COLLECTING YOUR OFFICIAL EXAM CERTIFICATES

If you are returning to 6<sup>th</sup> form, your certificates will be issued during tutorial in the Autumn Term. If you are leaving WBHS your certificates will be available for collection from the Exams Office from 1<sup>st</sup> December 2025. You will need your certificates in the future to present to employers and education providers.

**Make sure that you remember to collect your certificates and store them safe.**

Certificates are expensive to replace at around £50 per exam board. If you would like someone to collect your certificates on your behalf, they must have a signed letter of authorisation from you. Certificates are kept by the school for five years and then destroyed.

## Post Results Services

We hope you are pleased with your results and that they enable you to move forward with your future plans. We know that every year some students wish to find out more about their results, and may wish to ask the Exam Boards to review their marking to ensure it is accurate and correct. We have listed below a summary of the options that are available to you – more information on this and the request form for any of the below services can be found on our web site. To access this please go to [www.whitleybayhighschool.org](http://www.whitleybayhighschool.org) > School Information > Exam Results 2025 - GCSE. Please note that the below ONLY applies to timetabled-examinations.

Requesting a **‘Review’** of your paper – During a ‘Review’, the Exam Board will review the original marking to ensure that the mark scheme has been applied correctly. During this process, marking errors can be identified which occur because of:

- an administrative error;
- a failure to apply the mark scheme where a task has only a ‘right’ or ‘wrong’ answer;
- an unreasonable exercise of academic judgement.

The awarding body will train its reviewers to conduct reviews of marking accurately and consistently. Reviewers will not re-mark the script. They will only act to correct any errors identified in the original marking

**Deadline:** Requests for a ‘Review’ must be submitted by 2pm on 25<sup>th</sup> September.

**Completion target:** The deadline for completion is within 20 calendar days of the Exam Board receiving the request.

**Cost:** Exam Boards charge between £44.73 & £67.09 to carry out this service, with each exam board setting a slightly different fee. The fee is returned if the outcome of the review leads to your grade going up. Full fee information is listed on our dedicated web page as listed above.

Requesting a **‘Priority Copy’** of your paper – this is an electronic copy of your exam paper to help you decide whether or not to request a ‘review’.

**Deadline:** Requests for a ‘Priority copy’ must be submitted by 2pm on 4<sup>th</sup> September.

**Completion target:** All copies will be returned to the school within a week of the request.

**Cost:** There is no fee for this option as Exam Boards do not charge for this service.

**Please remember that school teachers are on holiday when Exam Results are released – subject specialists may not be available to look at your exam paper and assist with advising if they think you should request a review.**

Requesting the return of your **‘Original Script’** – You can only select this if you do not wish to get your exam ‘reviewed’. The ‘original script’ can help if you are planning to resit the unit again.

**Deadline:** Requests for your ‘Original Script’ must be submitted by 2pm on 25<sup>th</sup> September.

**Completion target:** ‘Original Script’ requests will be processed as soon as possible, but priority will initially be given to reviews and priority copies.

**Cost:** There is no fee for this option as Exam Boards do not charge for this service.